

Editorial Guidelines

Thank you for submitting an article for consideration for *Pumps & Systems*. Please use the following guidelines when preparing your article and let us know if you have any questions.

Content

Articles must be impartial, unbiased, noncommercial and exclusive (please see the author's agreement section 3, for more details). Articles should not be advertorial and will be edited when written with too much promotional language. Articles will also be edited for grammar, style and spelling.

Articles can describe the basic features of some aspect of industry technology, review several options for meeting a typical industry application or service need, examine the pros and cons of several approaches to a specific industry process, or explain how to use common industry methods in typical applications.

It is not acceptable to promote specific products or services.

Byline and bio should include correct spelling of author's name, title, company and contact information through email, phone and website.

Format

Length typically runs 1,200-1,500 words, unless otherwise specified in the author agreement. Articles submitted may be cut at the editor's discretion.

Artwork, Tables, Figures, Sidebars

When possible, please submit at least 3-4 high-resolution (1200 x 1600 pixels or 300 dpi) jpg, tif or eps images that support the article with captions. Please clearly label images. **DO NOT** insert artwork, tables, graphs, etc. into your Word document. We will not accept png, gif, or bmp files.

Send all sidebars, charts and images as separate documents/files and clearly labeled (e.g., Image 1, Table 1, etc.). If placement within the article for these sidebars/images is important, indicate within the article, (e.g., Insert Image 1, or Insert Sidebar 1, etc.

Approval Process

The *Pumps & Systems* editorial staff will edit all submissions for grammar, style, punctuation, etc., and they may be reorganized to ensure clarity. Articles submitted by the deadline requested may be returned to the author for approval after editing to ensure technical accuracy. Some highly technical submissions may also be presented to members of our Editorial Advisory Board for additional consideration.

We will provide a deadline for author approval. If we do not receive a response from the author by the requested approval deadline, we will interpret the no response as confirmation of approval to print the article as-is.

The *Pumps & Systems* editors reserve the right to make final content and length decisions prior to publication.